



## PRIVACY POLICY

# Smooth Sailing Technologies

This policy explains how we protect your privacy and treat your personal information.

It applies to current and former customers.

“Personal information” here means anything we know about you personally.

### Protecting Your Information

We take important steps to protect your personal information. We treat it as confidential. We tell our employees to take care when handling it. We limit access to those who need it to perform their jobs. Our outside service providers must also protect it, and use it only to meet our business needs. We also take steps to protect our systems from unauthorized access. We comply with all laws that apply to us.

### Collecting Your Information

The types of Personal Information we collect and share depend on the product or service you have with us. This information can include: company name, number of Atlassian users, and licensing information.

### How We Get Your Information

We get your personal information mostly from you. We may also use outside sources to help ensure our records are correct and complete.

## Using Your Information

We do not make available to the general public any personally identifiable information you provide to us in connection with your registration. We use industry standard technology and efforts to safeguard the confidentiality of your personal information. These include secure servers and firewalls. All of the user data we collect is protected against unauthorized access. Only authorized employees who need the information to perform a specific job are granted access to this information.

We may share your personal information with your consent or as permitted or required by law. For example, we may share your information with businesses hired to carry out services for us. We may also share it with our affiliated or unaffiliated business partners through joint marketing agreements. In those situations, we share your information to jointly offer you products and services or have others offer you products and services we endorse or sponsor. Other reasons we may share your information include: doing what a court, law enforcement, or government agency requires us to do (for example, complying with search warrants or subpoenas); telling another company what we know about you if we are selling or merging any part of our business; giving your information to someone with a legal interest in your assets (for example, creditor with a lien on your account); those listed in our “Using Your Information” section above.

## Opting Out

You may tell us not to share your information with our affiliates for their own marketing purposes or unaffiliated business partners as part of a joint marketing arrangement. Even if you don’t “opt out”, we will not share your information with unaffiliated companies for their own marketing purposes without a joint marketing arrangement. You can also “opt out” anytime by contacting us at:

[support@smoothsailingtechnologies.com](mailto:support@smoothsailingtechnologies.com)

Non-Personal User Content Owner may use user submitted content such as ratings, reviews, feedback (“User Content”) in a number of different ways, including displaying it on the Website, reformatting it, incorporating it into other works, creating derivative works from it, promoting it, or distributing it.

1. Accordingly, you irrevocably grant Owner permission to use your User Content for any purpose.
2. You also irrevocably grant the Website users the right to access User Content in connection with their use of the Website.

3. You assume all risks associated with User Content, including reliance on its accuracy, completeness or usefulness, or any disclosure by you of information in your User Content that makes you personally identifiable.
4. You may not imply that User Content is in any way sponsored or endorsed by Owner.
5. Owner cannot and does not review all User Content feedback, nor does it have any control over the same.
6. Under no circumstances shall Owner be held responsible or liable for any claims or damages arising out of any reviews or feedback.
7. Owner may remove, edit or reinstate User Content at our sole discretion.

## Cookies

We use cookies and log files to: (a) store information so that you will not have to re-enter it during your next visit to the Website; (b) provide custom, personalized content and information; (c) monitor the effectiveness of our services; and (d) monitor metrics such as total number of visitors and pages viewed.

## Accessing and Correcting Your Information

You may ask us for a copy of the personal information we have about you. Generally, we will provide it as long as it is reasonably retrievable and within our control. You must make your request in writing. For legal reasons, we may not show you anything we learned as part of a claim or lawsuit, unless required by law. If you tell us what we know about you is incorrect, we will review it. If we agree, we will update our records. Otherwise, you may dispute our findings in writing, and we will include your statement whenever we give your disputed information to anyone else.

## Questions

We want you to understand how we protect your privacy. If you have any questions about this notice, please contact us. When you write, include your name, address, and policy or account number. Send privacy questions to:

[support@smoothsailingtechnologies.com](mailto:support@smoothsailingtechnologies.com)

Please note that this Privacy Policy may change from time to time. If we make any material changes, we will notify you as required by law.